

February 24, 2016

Dear River Outfitter,

Enclosed, please find the necessary paperwork required to apply for a 2016 Clear Creek County River Outfitter License. The License authorizes the use of County-owned lands to access Clear Creek.

Clear Creek County requires the following, prior to issuance of a License:

- 1) **Application Form**
- 2) **Proof of Liability Insurance:** the certificate of insurance must state *Clear Creek County* as additional insured party, and cover **the entire season**.
- 3) **Workers Compensation Insurance:** the certificate of insurance must **cover the entire season**.
- 4) **Notarized CCC Indemnification Agreement**
- 5) **Copy of 2016 Colorado State River Outfitter License**
- 6) **Clear Creek County Release of Liability Form Agreement**
- 7) **License Fee:** \$300.00; checks made out to Clear Creek County

Please refer to the enclosed instructions for completing the application package or contact Anna Easley at 303-679-2333 for any questions or clarifications.

The deadline for applying for a Clear Creek County River Outfitter License is April 1, 2016. In other words, I must have your **complete** application in my hands by 4pm on April 1, 2016! You can either mail them to me or feel free to deliver them by hand to the Annex in Georgetown at 1111 Rose Street. Outfitters that held a License for the 2015 season, if otherwise qualified, have the right to renew their License for the 2016 season by submitting the entire application package as outlined above. No more than 15 licenses will be issued for the 2016 season. Applicants over and beyond the 15 License limit will be placed on a waiting list, with priority given to the earliest **complete** application package received. Outfitters on the waiting list that don't receive a License shall have their License fee returned to them. We will not deposit your License fee if you do not receive a license, we just hold it as a deposit to maintain your position on the waiting list.

Sincerely,



Anna Easley  
Clear Creek County  
Community Development Department

## INSTRUCTIONS FOR COMPLETION OF THE APPLICATION CLEAR CREEK COUNTY RIVER OUTFITTER LICENSE

1. Complete and sign the enclosed **Application** for a Clear Creek County River Outfitter License
2. Provide a certificate executed by a Colorado licensed insurance company demonstrating that you (river outfitter) has current **general liability insurance** for the entire season in amounts at least equal to the greater of (1) the then current limits of liability established in C.R.S. Title 33, Article 32, (2) \$350,000 per person/\$1,000,000 per occurrence combined single limits for bodily injury and property damage, or (3) the then current maximum governmental liability limits establish pursuant to Title 24, Article 10.

Each insurance certificate must state that the County is an additional insured thereunder and that the issuer thereof will give the County not less than ten (10) days prior written notice before any material change in, nonrenewal or cancellation of the insurance takes effect.

3. Provide a certificate executed by a Colorado licensed insurance company demonstrating that you (river outfitter) has current for the entire season **workers' compensation insurance** as required by Colorado law, which certificate must state that the issuer thereof will give Clear Creek County not less than ten (10) days prior written notice before any nonrenewal or cancellation of the insurance takes effect.
4. Provide a copy of your current **Colorado State River Outfitter License**.
5. A **notarized signature** is necessary on the **Indemnification Agreement**. You have two options to choose from and you must choose one which you will indicate on the Indemnification Agreement by indicating item one or item two. If you have a corporate release of liability form, that you have your clients sign to release your own liability, you are encouraged to add Clear Creek County as an additional party to be released of liability. If you choose this option please place your initials in the first blank on the enclosed Indemnification Agreement. Or you have the option of agreeing to use the Clear Creek County Release of Liability Form, which the county has drafted, to have every client sign prior to embarking on Clear Creek. If you choose this option please place your initials in the second blank on the enclosed Indemnification Agreement and request this form from Anna Easley, Clear Creek County. *(These signed forms must then be provided to the county at the end of the season.)*

Please mail the application along with the notarized Indemnification Agreement, a copy of your current Colorado River Outfitter License, the required insurance documentation, the \$300.00 deposit, and Affidavit of Natural Person Seeking Public Benefit if not incorporated to:

Clear Creek County  
Community Development Department  
Attn: River Outfitter License Application – Anna Easley  
P.O. Box 2000  
Georgetown, Colorado 80444

Please refer to your copy of Clear Creek County's Resolution No. R-11-41, "Resolution Concerning The Use Of County Land By Commercial River Outfitters", pertaining to the use of Clear Creek County owned or managed land as a point of embarkation and disembarkation for river running. The Resolution will hopefully help clarify any questions you may have, as well as outline some of the rules and regulations for the use of County property for this purpose. If you did not previously participate in our program or do not have a copy of Resolution No. R-11-41 please notify Anna Easley @ 303-679-2333 and a copy will be sent to you.

**Application for 2016 Rafting License  
for Clear Creek County**

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State Zipcode \_\_\_\_\_

Operation Address: \_\_\_\_\_

City, State Zipcode \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ (direct email of owner/manager)

State Outfitter's License # \_\_\_\_\_

OWNER INFORMATION

Check One:

Sole Prop. \_\_\_\_\_ Partnership \_\_\_\_\_ Corp. \_\_\_\_\_ LLC \_\_\_\_\_ Other \_\_\_\_\_

Name(s) of at least (1) owner: \_\_\_\_\_  
(Please print)

Signature of Owner (s): \_\_\_\_\_ Date \_\_\_\_\_

Total Non-Refundable Deposit Required: \$300.00

Please Make Checks Payable To: **Clear Creek County**

***Have you enclosed? Incomplete applications will be notified and returned***

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Completed application?	Yes	No
Required liability insurance (minimum 150,000/600,000)?	Yes	No
Is liability insurance dated to cover entire rafting season?	Yes	No
Clear Creek County named as Additional Insured?	Yes	No
Current workers' compensation insurance provided?	Yes	No
Is workers' compensation insurance dated for entire rafting season?	Yes	No
2015 State Outfitter license provided?	Yes	No
Notarized CCC Indemnification Agreement provided?	Yes	No
Copy of Company's Release of Liability Form Naming Clear Creek County OR CCC Indemnification Agreement option #2 initialed?	Yes	No
\$300.00 deposit enclosed?	Yes	No



**CLEAR CREEK COUNTY  
STATE OF COLORADO**

**WAIVER AND RELEASE OF LIABILITY**

For the purposes complying with Resolution R-11-41, "*Resolution Concerning the Use of County Land By Commercial River Outfitters*", and in consideration of being authorized to use County land as a client of \_\_\_\_\_, a river outfitter, the undersigned does hereby, on behalf of him or herself, and his or her heirs, personal representatives, successors and assigns, waive and release Clear Creek County, its officers, agents and employees, of and from any and all claims, actions, causes of action, demands, rights, damages, costs, loss of service, expenses and compensation whatever which the undersigned now has or which may hereafter accrue on account of or in any way growing out of all known and unknown, foreseen and unforeseen bodily and personal injuries and property damages and the consequences thereof, resulting from the use of such County lands and other public property as a client of the said river outfitter.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Client name printed (legibly)

\_\_\_\_\_  
Client Signature