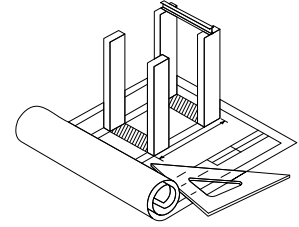


**CLEAR CREEK COUNTY BUILDING DEPARTMENT
REQUIREMENTS FOR
RE-ROOFS AND RE-SIDING INSTALLATIONS
AND WINDOW REPLACEMENTS**



Whether you are installing a re-roof, new siding or replacing windows, this packet will guide you through our processes. This packet is intended to include the new roof covering and replacement of damaged decking, but not changes in the structural roof framing. The window replacements covered under this type of permit are also those not involving enlargement of the existing framed openings. Please refer to the Residential Additions and Alterations Packet or the Commercial Packets for those more extensive projects.

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Building Department Directory:

Anna Easley, Secretary – 303-679-2333
Lynette Kelsey, Plans Examiner, Code Enforcement – 303-679-2343
Debra Kirkham, Building Official – 303-679-2344

Fax – 303-569-1103
e-mail address – bldg@co.clear-creek.co.us
Web site – www.co.clear-creek.co.us/Depts/bldgs.htm

BUILDING CODE INFORMATION

The County has adopted the *2006 International Residential, Building and Energy Conservation Codes*. All construction must comply with these codes. In accordance with the Wildfire Hazard Mitigation requirements adopted under our Code, all re-roofs are required to be either a Class A rated material or a Class A rated assembly. Documentation of the rated assembly being used must be submitted along with the application for the permit. Please refer to the Residential Design Criteria on our website for Ice Barrier Underlayment Requirements. Certain types of siding may also be required for residences where additional mitigation was required and we can assist you in determining which structures these are. Maximum U-values for all new windows is 0.35. Links to more information on window efficiency, energy savings and tax credit programs can be found at http://www.energysavers.gov/your_home/windows_doors_skylights/index.cfm/mytopic=13340 and http://www.energystar.gov/index.cfm?c=tax_credits.tx_index

Re-roofs, re-siding installations and/or window replacements to existing structures may not create a violation of the code or unsafe conditions. Window replacements in bedrooms need to meet all egress requirements. Our Code requires carbon monoxide detectors to be installed with the issuance of these permits. The carbon monoxide detectors must be installed within 15 feet of all sleeping rooms or areas lawfully used for sleeping purposes and the detectors will either be verified by the Building Inspector at the time the final inspection is done or the property owner will need to complete the Affidavit provided by the Building Dept.

Applications are processed immediately upon presentation either in person or by mail and must be accompanied by the payment of the permit fee in the form of either cash or a check.

REQUIRED BUILDING INSPECTIONS

After your permit has been approved and issued, you may begin the installation and must have the work inspected at various stages. You will receive complete instructions on how to request all of the necessary inspections when the permit is issued. The following inspections stages are required by the County Building Department for these installations:

Inspections for Re-roofs:

1. Mid-Roof (required for all roofs when the roof is at least 10 percent but not more than 25 percent completed.)**

****For roofs with special Class A rated assemblies, the mid-roof is required prior to application of the final roof covering; i.e. shingles, membrane or other material.**

2. Final Roof.

A ladder must be provided at the time of each inspection. In the event of snow at the time of the requested inspection, the owner or contractor will need to request a new inspection after the roof is clear of snow.

Inspections for Siding and Window Replacements:

Only a final inspection is required.

The installation and required inspections must be completed within six months of the date of issue or your permit will expire. If the project cannot be completed within that time frame, you may be eligible for an extension of an additional 180 days, provided the permit has not already expired and a letter explaining the delay and requesting the extension is submitted. THE INTERNATIONAL RESIDENTIAL CODE ALLOWS ONLY ONE EXTENSION TO BE GRANTED.

**CLEAR CREEK COUNTY BUILDING DEPARTMENT
P. O. BOX 2000
GEORGETOWN, CO 80444**

RE-ROOF, SIDING AND WINDOW REPLACEMENT PERMIT APPLICATION

This application will be accepted when fully filled out and signed by the owner of record or his (her) designated agents.

Owner(s) _____ Phone (H) _____ (W) _____

Mailing Address: _____

Email Address: _____

Contractor: _____ Phone: _____

Mailing Address: _____

Email Address: _____

Legal Description: _____

Parcel #: _____

- Permit for this Re-roof includes the following:
- New Layer of Roofing Only: Type of Material _____ *
 - New Layer of Roofing over _____ Existing Layers of _____
 - Removal of _____ # of Layers of Existing Roofing
 - Removal of all Layers of Existing Roofing
 - Replacement of Decking _____ % of Decking being replaced, if known
 - Re-siding. Type of Material _____
 - Other Repairs, please describe: _____
 - U-value of Windows: _____

*If a Wood Shake, Wood Shingle roof or other roofing that is not a Class A rated material is being installed, a copy of the Class A rated assembly must be strictly followed. **A MID-ROOF INSPECTION IS REQUIRED TO VERIFY THE RATED ASSEMBLY. A mid-roof inspection will also be required when the manufacturer's installation instructions required a batten system.**

Cost of the installation (materials and labor) _____

Is this construction either directly or indirectly related to the gaming in Gilpin County? ____ Yes; ____ No

I AGREE THAT THIS IS AN APPLICATION ONLY. I ACKNOWLEDGE THAT ALL WORK WILL BE DONE IN ACCORDANCE WITH THE 2006 INTERNATIONAL RESIDENTIAL CODE AND 2006 INTERNATIONAL BUILDING CODE, AS ADOPTED BY THE CLEAR CREEK BOARD OF COUNTY COMMISSIONERS. FINAL APPROVAL OF THE INSTALLATION CAN NOT BE GRANTED UNTIL ALL WORK IS FOUND TO BE IN COMPLIANCE WITH THE CLEAR CREEK COUNTY BUILDING CODES AND REGULATIONS.

Owner/Applicant's Signature _____ Date: _____