

# RELOCATED MOBILE STRUCTURE REGISTRATION

**Purpose:** The purpose of this registration is to obtain record of those “mobile” buildings (such as mobile homes and construction trailers) that are located on private property and are greater than 120 square feet, and do not otherwise require a building permit, so as to verify that appropriate zoning regulations have been met.

Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Mobile home/const. trailer/other manufacturer: \_\_\_\_\_ Year \_\_\_\_\_

VIN No. \_\_\_\_\_ Model \_\_\_\_\_ Size \_\_\_\_\_

Location \_\_\_\_\_

Attach verification of approved installation of the following:

- Building Dept. (for wood burning stove(s) and/or fireplace)
- Environmental Health Dept. (for approval of ISDS permit/letter of intent from San. Dist.)
- Site Development Dept. (permits for driveways/defensible space/BMP/floodplain/wetlands)
- Utility connections (electric, propane, gas companies)

## THE FOLLOWING STANDARDS MUST BE MET FOR ALL MOBILE HOMES:

1. All mobile homes must be secured or installed on an engineered, permanent foundation. If not on a permanent foundation, skirting or other cosmetic treatment of the areas under the mobile home must be provided.
2. In order to protect public health, safety and welfare the following standards shall be met. Mobile homes that do not comply with these standards as of the date of adoption of these Regulations, will be provided a one (1) year period in which to conform.
  - a. No loose, damaged, or missing skirting, siding, or roofing; and
  - b. No apparent exterior structural damage, deformation, rot or decay.

I have attached the necessary documentation as noted above, and further certify that the above-described mobile home meets the required standards, or if not, will be brought into compliance within thirty days from this date.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

*For Planning Department use only:*

Zoning: \_\_\_\_\_

Platting Conditions: \_\_\_\_\_

Uses: \_\_\_\_\_

Parcel Size: \_\_\_\_\_

Setbacks: Front: \_\_\_\_\_ Setback Verification Rq'd for: F\_\_R\_\_S\_\_S\_\_

Side: \_\_\_\_\_ Bldg. Env. \_\_

Side: \_\_\_\_\_ Surveyor verification form given to Applicant \_\_\_\_

Rear: \_\_\_\_\_  
Within Platted Bldg. Envelope: \_\_\_\_\_

Building Height: \_\_\_\_\_ ft.

Variance: \_\_\_\_\_

Special Use Permit: \_\_\_\_\_

Combination of Lots: \_\_\_\_\_

Other: \_\_\_\_\_

Registration checked and verified by: \_\_\_\_\_ Date \_\_\_\_\_

Copy to:  Applicant  File  Assessor